

Seeking a challenging position in the finance or marketing field, where I can apply my knowledge and skills to contribute to the success of the organization. As a recent graduate with a strong academic background in finance and marketing, I am eager to learn and grow in a dynamic and innovative environment. I am passionate about utilizing data-driven insights to drive business growth and thrive in collaborative team environments.

## EDUCATION

### Bachelors in Business Administration in Marketing & Finance

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08/2019 - Present

#### Courses

- |  |                                      |
|--|--------------------------------------|
| - Investment Management                    | - Financial accounting               |
| - Corporate Finance                        | - Integrated Marketing Communication |
| - Financial statement Analysis             | - New media marketing                |
| - Quantitative and computational Reasoning | - Supply chain management            |

## WORK EXPERIENCE

### Lecturer

Awais Model high school

02/2021 - 02/2021

#### Achievements/Tasks

- Collaborated with other teachers and staff to develop and implement school-wide programs and initiatives.
- managed students task including scheduling and availability of teachers, lectures etc. which come from different areas.
- Provided individualized support to students who were struggling academically or behaviorally, implementing appropriate interventions and referrals.

### Assistant HR Manager

Namal University Mianwali

03/2021 - 05/2021

#### Achievements/Tasks

- Maintained accurate HR records, including employee information, performance evaluations, and training records.
- Assisted in the onboarding of new employees, including preparing paperwork
- Assisted in the planning and execution of employee engagement initiatives, such as team-building activities and company events.

## SKILLS

Financial Analysis

Marketing Strategy

MS office

Social media marketing

Leadership skills

Team work

Data Analysis

## PERSONAL PROJECTS

Disaster managment (06/2022 - Present)

The study seeks to inform best practices for organizations delivering relief aid during floods and enhance aid delivery effectiveness to build resilience in flood-prone communities.

Agricultural project

- worked as assistant at agriculture lab and done soil testing, ph, EC, MC

## ORGANIZATIONS

Namal Welfare Organization(Namal university Mianwali)

ELPC ( English language proficiency course) from Namal institute Mianwali

## CERTIFICATES

PEEF Scholarship

Awarded a scholarship from the Punjab Educational Endowment Fund (PEEF) based on academic merit and financial need.

ELPC ( English Language proficiency Course)Namal University Mianwali

Successfully completed an English language proficiency course at Namal University.

## LANGUAGES

English

Full Professional Proficiency

Urdu

Full Professional Proficiency

## INTERESTS

Entrepreneurship

Finance and Investment

Leadership and Professional Development